

SHE Management

**Make safety a top
priority in your
organisation**



Is the safety of your employees and their environment paramount? Commitment from the entire organisation is needed to make safety a priority.

With the SHE Management module (Safety, Health & Environment Management), you are able to identify all types of events within SHE and allow the right people to follow-up on it at a pre-determined moment.

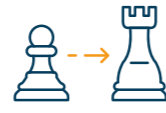
Register events quickly and uniformly, execute actions using a defined workflow and generate trend analyses, and progress- and KPI reports to work safer and more efficient every day.



Record the event and the associated workflow centrally in a uniform manner



Workflow support throughout SHE Management process



Scalable, multilingual module which can be used worldwide



Accessible registration of events, also on phone and tablet



Work efficiently by only filling in information requested by the module based on the prioritisation of the notification



Make SHE Management transparent by generating progress- and KPI reports and trend analyses



Use relevant knowledge from the different departments by dividing SHE Management tasks throughout the organisation.



Functionalities

- **Flexible design**
Determine which employees will receive notifications at what point of the process.
- **Feedback**
People will receive feedback on processed events.
- **Integrating monitoring and verification**
Appoint employees who must verify, check or must be kept up to date on certain steps in the process
- **Templates**
Use templates to register and report events.
- **Register everywhere**
Register notifications on location using a phone or tablet.
- **Workflow history**
The individual steps of documents are recorded in a log.



How does it work within my organisation?

The SHE Management module captures the SHE workflow and turns the registration and handling of reports into a business process in which certain roles and rights are assigned to users. By distributing tasks throughout the departments of the entire organisation, SHE Management becomes a solution with broad support and focuses on improvements.

If you want to implement SHE Management, we will work together on a suitable design of the module. This ensures that the workflow support matches your organisation.

Registering and following-up on an event may look as follows:

- **Incident registration**
Smoke comes from a trash can at a station platform as a result of a still burning cigarette. A passing conductor sees it, extinguishes the starting fire and records it in the module. He adds pictures as an attachment. After registration of the incident he receives an email notification to inform him that the registration was successful. He can also use his phone or tablet for this.
- **Risk inventory**
The SHE officer will receive an email notification of the registration and sees it in his task list. He recognises the notification as a safety incident. The text can be adjusted and the attachment can be viewed so that a decision can be made to, for example, carry out a risk inventory and the follow-up steps can be determined. This can be carried out based on a risk matrix. Based on the classification in the risk matrix, the SHE officer will give the report the "medium priority" classification. The module generates pre-defined actions that are linked to this classification.

- **Carrying out tasks**
The employees who have been assigned the actions will receive notifications and carry out the tasks before the deadline. The SHE officer will receive a report when the actions have been carried out.
- **Closing the report**
If the actions have been accepted by the SHE officer, he can close the report.

The module provides insight into the SHE Management Process based on reports and overviews. Automatic overviews with the status of alerts and actions can be generated, you can also set up reports yourself.

By using management- and KPI reports you can quickly get insight in matters such as the number of lost-time injuries or incidents per location. You can also create trend analyses using the module to be able to act based on reports. Generate the overviews at a fixed moment or manually.

SHE Management can be used to follow-up on all types of events:



Near misses

Unscheduled events that had the potential to result in illness, damage or injury



Incidents

Events that result in illness, damage or injury



Unsafe situations

Undesired situations that have the potential to result in illness, damage or injury

They are happy with SHE Management



Wondering how Icologiq Elements can work for your organisation?

We would be happy to provide a solution! Contact our consultants for more information.

Martin van der Steen, Safety Researcher
NSR:

“After introducing the option to register via mobile and tablet, the number of reported unsafe situations has increased. Incidents are prevented by removing these unsafe situations.



Modular

Icologiq Elements is a modular system which can be easily set up and extended with multiple modules. Start improvement actions in Continuous Improvement based on preventive actions or change documents in Document Management if that is part of the improvement.



Professional Support

During both the implementation and the period thereafter.



Global deployment options

The modules can be deployed easily at other locations (globally).



Immediate result

The module can be implemented easily and is ready to use.



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