

# Continual improvement

Encourage innovation, collect improvements



Do you want to centrally record all improvement proposals or ideas within your organisation? Encourage innovation? This is all possible. Incidents, complaints or findings from audits may lead to improvement proposals.

You can immediately deploy actions from the SHE Management or Complaints Management modules. However, these are often corrective actions at module level and not preventive actions such as improvement proposals.

With the Continual Improvement module, you can deploy preventive actions and monitor them in a uniform manner. Use this module to complement other modules, encourage innovation and organise your processes even more efficiently.



Central registration of all the improvements within your organisation in a uniform manner



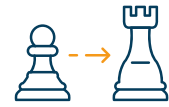
Encourage employees who experience daily bottlenecks to submit ideas



Accessible registration of ideas or improvement, also using phone or tablet



Make bottlenecks of employees in the workplace transparent and immediately collect suitable solutions



Scalable, multilingual module which can be used worldwide



Make improvements easily understandable for management or as input for audits



## Functionalities

- **Flexible design**  
Determine which employees will receive notifications at what point of the process.
- **Feedback**  
People will receive feedback on handled ideas and improvements.
- **Attachments**  
Add attachments to ideas and improvements.
- **Workflow history and audit trail**  
All edits to an improvement are recorded in a log.
- **References**  
Refer to related ideas and/or improvements submitted in the past.



## How does it work within my organisation?

**Continual Improvement provides a workflow for innovation. It supports the innovation process as part of which employees have certain roles and rights. There are different options:**

- **Suggestion box or gathering point of ideas**  
The module can also be used as a suggestion box or gathering point of ideas for a service desk. Employees who submit an idea get insight into the follow-up thereof. In a transparent configuration, employees can exchange each other's ideas and provide additions to encourage mutual interaction. Ideas can also be submitted through phone or tablet, which means that employees are no longer

connected to their workplace and relevant information can be captured at all times.

- **All proposals for improvement in one place**  
You can connect the module to other modules you are using to immediately store all proposals within the organisation in one overview.

You can use the analysis tool in the module to consult overviews and generate analyses about the improvements. You can make transparent what department submits the most proposals, what the implementation status is, or what bottlenecks are often experienced. Analyses can be generated both automatically (at a set time) and manually.

If you would like to move forward in setting up Continual Improvement, our first step will be working together on the best suitable design of the module. This ensures that the process support matches your organisation.

**The module collects improvements at all levels within your organisation, such as:**



Production improvements following complaints



Requests for training following safety incidents



Anticipating on changes in legislation



Immediate follow-up of non-conformities from the audit



Improvements to reduce risks



Adequately responding to changes in the market



Changes in the structure or classification of documents

**They are happy with Continual Improvement:**

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# Wondering how Icologiq Elements can work for your organisation?

We would be happy  
to provide a solution!  
Contact our consultants  
for more information.

Peter-Jan Vos, Head of Innovation  
Management at NedTrain:

**“The module has already  
resulted in more than 10,000  
ideas and 15 million Euro in  
savings.”**



## Modular

Icologiq Elements is a modular system which can be easily set up and extended with multiple modules. Start improvement actions in Continuous Improvement based on preventive actions or change documents in Document Management if that is part of the improvement.



## Professional Support

During both the  
implementation and  
the period thereafter.



## Global deployment options

The modules can be deployed  
easily at other locations  
(globally).



## Immediate result

The module can be  
implemented easily and is  
ready to use.



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